

Turnitin Faculty Instructions

Turn on Turnitin for an Assignment in Canvas

1. Under **Submission Type**, select **Online**, from the drop down.
2. Click the box next to **File Uploads**.

Submission Type

Online

Online Entry Options

Text Entry

Website URL

Media Recordings

File Uploads

Restrict Upload File Types

3. Below the Submission Type box is a new box called **Plagiarism Review**.
4. Click the drop-down on the top of this box and select **Turnitin**.
5. Ensure that all three boxes under **Compare submissions against**, are checked. Save the Assignment by clicking the Save button on the bottom of the page.

Plagiarism Review

Turnitin

turnitin [Need help?](#)

Store submissions in:

Standard paper repository

Compare submissions against:

Student repository

Website content

Periodicals, journals and publications

Similarity Report:

Exclude bibliographic materials

Exclude quoted materials

Exclude small sources

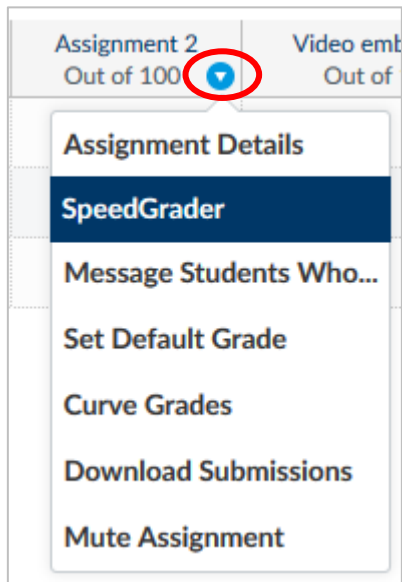
Save as default settings

Show originality report to students

Immediately

Grade Turnitin Assignment

1. Go to Gradebook and click open assignments in SpeedGrader.



2. Click the assignment drop down arrow

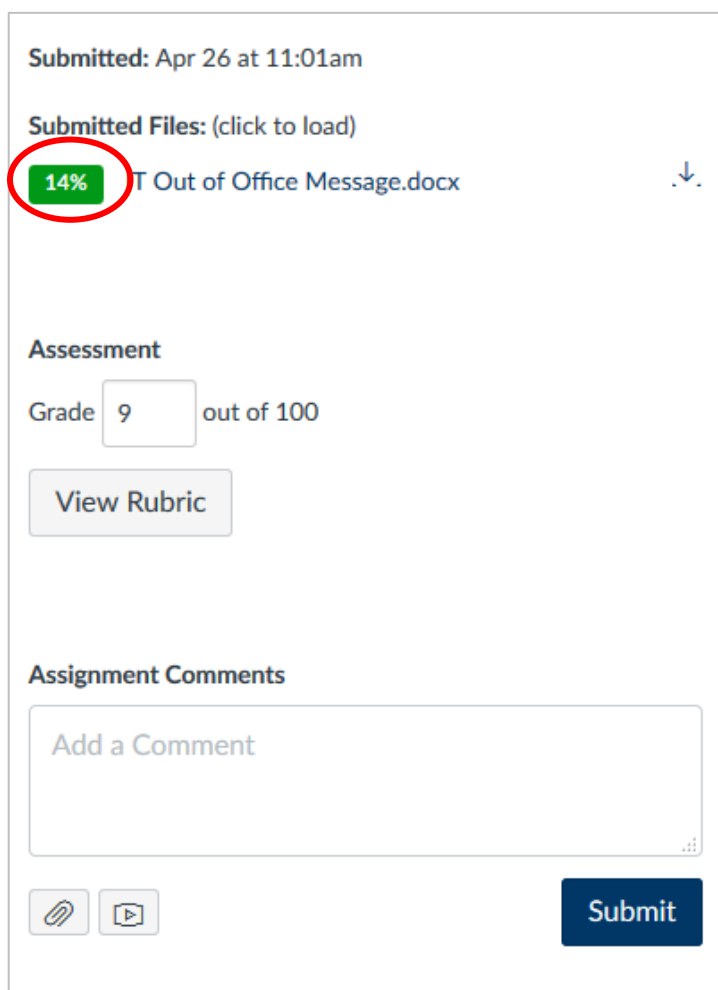
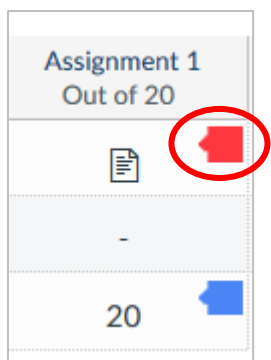
3. Select SpeedGrader to grade all of the submissions

4. SpeedGrader will show student assignments as well as the Similarity score from Turnitin.

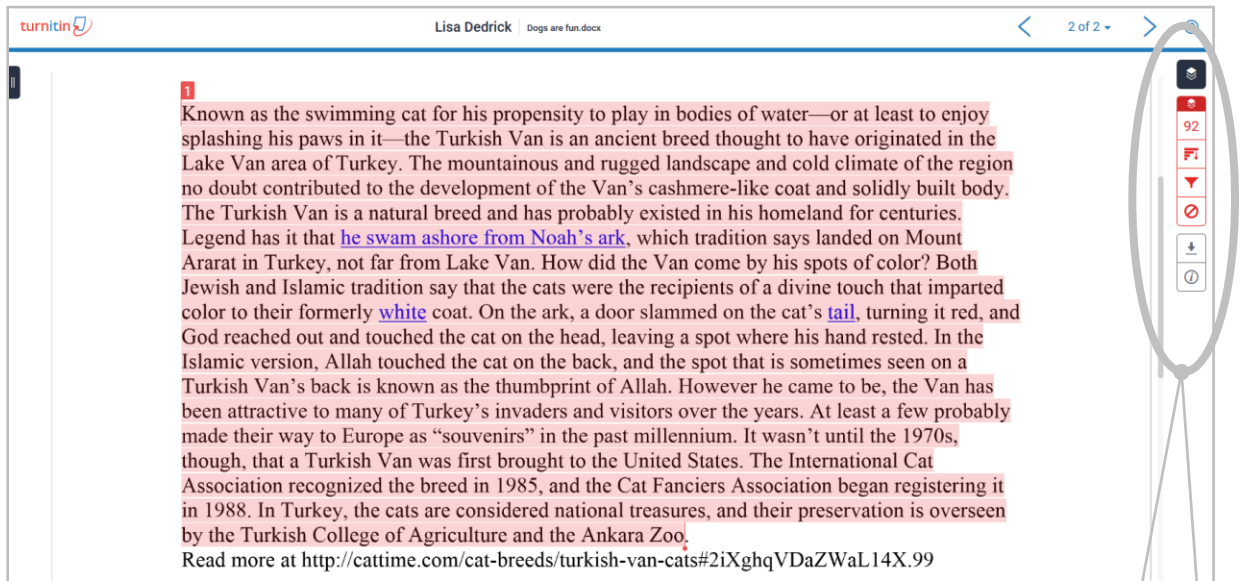
View Similarity report on an assignment

To view the similarity report from Turnitin:

- Click the similarity in SpeedGrader or
- Click the colored icon next to the assignment in the gradebook

A screenshot of the assignment details page in SpeedGrader. The page shows submission information: 'Submitted: Apr 26 at 11:01am', 'Submitted Files: (click to load)', and a file named 'T Out of Office Message.docx' with a green '14%' similarity score icon circled in red. Below this, the 'Assessment' section shows a grade of '9 out of 100' and a 'View Rubric' button. The 'Assignment Comments' section has a text input field with the placeholder 'Add a Comment' and a 'Submit' button at the bottom right.

5. Once in Turnitin, the submission, along with details about the similarity score will be shown.



There are several options once in Turnitin. The blowup of the menu bar gives a better view of the options described below.

- Match Overview: Brief overview of the matches found and the percent of similarity.
- All Sources: Lists all sources found by the Turnitin software.
- Filters & Settings: Lists several possible exclusions including quotes, and bibliography.
- Excluded Sources: Lists any sources that were excluded from the report.
- Download File: Allows you to download student submission.
- Submission Details: This includes submission date, file name, character, word and page counts.

The blowup shows a vertical menu bar with the following items from top to bottom: a dark blue icon with a white book symbol; a red icon with a white book symbol and the number '92' in white; a red icon with a white list and arrows symbol; a red icon with a white funnel symbol; a red icon with a white circle and slash symbol; a blue icon with a white download arrow symbol; and a blue icon with a white information 'i' symbol.

Match Overview

All Sources

Filters & Settings

Excluded Sources

Download File

Submission Details