

OVERLOAD REQUEST -FALL-

FirstName:

LastName:

School or Department:

Position:

Fall Terms:

(check all availability)

FA: Fall Semester

L5: Accelerated Term 5

FQT: Fall Quick Term

L6: Accelerated Term 6

FAOCC can request up to three (3) courses and a maximum of 10 credits per semester of overload. College Lecturers can request a maximum of 6-8 credits.

How many overload credits are you requesting?

credits

Where are you requesting overload credits?

Additional Information:

Please enter the course(s) you would like to teach, i.e., ENGL 151.

Note: Depending on the availability of courses, we may not be able to accommodate your request.

Employee Digital Signature:

(You will need to download this file with your changes, then open in Adobe to digitally sign this document.)

Please digitally download and sign and date this form by opening it with Adobe. Then return the completed form via email to your Academic Administrator within three (3) business days of receipt.

Resources:

Creating an Adobe Digital Signature

