

# Ocean County College

**English I:** ENGL151-31

**Professor's Name:** Dr. Bordelon

**Meeting times:** TH 9:30-10:45; Rm I311

**Office hours and location:** 12:30-1:30 M-TH; I305

**Semester:** Fall 2018

**Email:** dbordelon@ocean.edu and via Canvas

**Catalog Description:** Students compose and revise expository essays totaling 3,500 words, minimum. Through a series of primarily text-based writing assignments, the course reinforces and stresses the further development of critical reading and thinking, ethical reasoning, the writing process, and information literacy.

## Required Texts & other materials or supplies:

- Greene, Stuart and April Lidinsky. *From Inquiry to Academic Writing*, Fourth Edition, Bedford/St. Martin's, 2016.
- *The Little Seagull Handbook*, 3<sup>rd</sup> edition. Eds. Richard Bullock, Michal Brody, & Francine Weinberg. New York: W.W. Norton & Co., 2017. (Please retain for ENGL152)
- Three ring for handouts; flash drive?

**Course Learning Outcomes:** ENGL 151 offers students opportunities to become purposeful, proficient writers and thinkers. In this course, which emphasizes a text-based composing process, students write and revise essays of increasing complexity. Instruction and practice in writing and related communication skills develop key academic abilities.

Students who successfully complete this course will be able to demonstrate growth in the following areas:

- a. Writing: Apply the writing process to invent, draft, revise, and edit academic essays.
- b. Critical Thinking: Compose essays that assert and develop a debatable thesis statement using relevant evidence and employing academic discourse.
- c. Ethical Reasoning: Analyze and synthesize textual evidence to produce academic writing with attribution. This includes evaluating issues and making decisions based on consideration of virtue, values, beliefs, rights, and obligations.
- d. Information Literacy: Evaluate and integrate sources using proper documentation.

## General Education Goals:

- Communication—written and oral
- Information Literacy
- Ethical Reasoning and Action
- Independent/Critical Thinking

**Course Withdrawal Deadline:** November 9

## Methods of Instruction:

- Lecture, discussion, and small group work in college-level language skills, the writing process, and information literacy.
- Reading assignments from the textbook, current periodicals, or the Internet.
- Appropriate in-class and out-of-class writing assignments, e.g., notes, homework, and essays (a minimum of 3500 words of finished writing).
- Computer composing, revising, and editing (when computer classrooms are available).
- Instructor-student writing conferences.
- Use of appropriate instructional media.
- Case-studies or other real-world simulations.

- Support services may be provided depending on available college resources, e.g., Writing Skills Lab, Writing Computer Lab, ESL program, and Center for Academic Services.

**Class Standards:** Four essays of varying lengths. In addition, students are required to participate in class and group discussions and peer evaluations, as well as out-of-class exercises. All work must be submitted via the course site by the date noted in the course schedule. Late essays handed will be dropped a letter grade for each course meeting after the due date. Using a paper from another course to fulfill a paper requirement for this course is not allowed. Save all work generated in this course for the entire semester.

To pass this course, you must complete all of the essays, and you must complete at least 80% of the homework. All homework is due on the day noted in the syllabus and you must attend the class to submit the homework: no late homework will be accepted -- even if you are sick or absent.

Since it is difficult to give individualized comments on writing in the class, we'll meet several times during the semester to discuss your drafts and plan revision strategies. At these meetings, bring in the most recent draft of the essay you are presently working on, as well as all previous essays.

**Class Cancellation:** If class is cancelled, check the course site and your college email for instructions.

**Attendance:** Attendance will be taken in each class meeting and recorded in the course Learning Management System. You will be withdrawn for excessive absences per college policy 5162. You cannot miss more than 10% of the class meetings without penalty.

**Course Grading Scale:**

A = 90-100; B+ = 85-89; B = 80-84; C+ = 75-79; C = 70-74; D = 60-69; F = 59-0

**Grading Criteria:** Since this is a writing class, it should come as no surprise that your final grade is based upon an average of your essay grades. Homework, class participation and quizzes may make the difference between a plus or minus grade, but will not be used to determine whether you've passed the course: your ability to write a competent academic essay will determine whether you've passed the course.

Specific criteria for each assignment are found on the Assignment pages located on the course site. In general, assessment of written work is based the clarity of your expression and the depth and range of your ideas.

**Academic Honesty:** Plagiarism is defined as taking the words or ideas of another person without documenting them. A form of academic theft, the college holds that any instance of plagiarism may result in a failing grade. In this course you will be taught to recognize and avoid plagiarism. Any student aiding another student in any form of academic dishonesty is considered equally guilty and subject to the same penalties. See Policy #5180 for more information.

Unless approved by me, work submitted for another course/class cannot be used for this course.

**Statement about Civility:** Cell phones? Turn them off when you enter the classroom. The usual class decorum rules – remaining quiet when others are speaking, following directions, showing respect for others, etc. – are expected to be followed. Ocean County College defines civility primarily as the demonstration of respect for others, basic courtesy, reciprocity (treating others as we wish to be treated), and behaviors that create a positive environment in which to learn and to work. See [www.ocean.edu/civility.htm](http://www.ocean.edu/civility.htm).

**Campus Resources:** Professional and peer tutors are available to support students throughout their time at Ocean County College. Tutors will discuss and share strategies and resources with students to foster

learners that are intentional and independent. Students who are English language learners are encouraged to access communication, reading, and writing support at the Writing Center located on the second floor of the Instructional building. To learn more about tutoring services, resources, and additional academic support programs at OCC, please visit [www.ocean.edu](http://www.ocean.edu) keyword “tutoring” for more information.

**Library Databases:** A database is where you find journal, newspaper, and magazine articles, and more. Each database contains thousands of articles which can be searched for with keywords and subject terms. <https://oceancc.sharepoint.com/sites/offices/library/SitePages/Home.aspx?apr=1&wa=wsigin1%2E0>

**Statement of Accommodation:** Reasonable accommodations for students with disabilities are determined and approved by the Center for Student Success – Disability Services. If you, as a student, believe you are eligible for accommodations (e.g. testing, captioning, ASL, large print) but have not obtained approval please contact Disability Services immediately at 732-255-0456 (voice), 711 (NJ Relay), or e-mail at [accommodations@ocean.edu](mailto:accommodations@ocean.edu). Disability Services notifies students of their approved academic reasonable accommodations and coordinates implementation of those accommodations. It is the student’s responsibility to provide faculty with a copy of the individualized accommodation plan, and are encouraged to discuss details of the implementation of individual accommodations.

**Privacy:** All individuals should not assume that anything received, sent or stored in this course or in any course is private. Students’ written work, assignments, and test results may be used anonymously for college assessment and instructional purposes. Course content, support materials, and communications (including chats, discussions, emails, and any other forms of communication) may be used for quality assurance purposes by authorized college administrators.

**Video and audio Recording Policy:** Ocean County College promotes a mutually respectful learning environment where students and faculty engage freely in open discussion on topics of intellectual, academic, and personal interest. The college strives to provide an environment where students and faculty alike are free to express their opinions, to protect their intellectual property rights and explore controversial topics without offense. To that end, any attempt by students to record, transcribe, or in any way memorialize class activities or student/faculty interactions would be likely to detract from the atmosphere for free and open discussion. Students are prohibited from using video or audio recording devices to record lectures, class discussions, conversations, or interactions between and among faculty or between faculty and students, unless prior written approval to record is obtained from the faculty member or, if appropriate, from the Office of Disability Services. Students permitted to record lectures or class discussions acknowledge that the recording is for individual use and solely to assist in studying for the course. The recordings may not be shared, released, publicly or electronically posted or distributed. Students who violate this policy will be exposed to academic integrity sanctions and/or other recourse available to the faculty and college.

**Important Notes:** The official college e-mail communication for students at OCC is ([firstname\\_lastname@students.ocean.edu](mailto:firstname_lastname@students.ocean.edu)). All class correspondence should be conducted through CANVAS.

Failure to pay for this course may result in your being dropped for non-payment.

**Disclaimer:** Individual faculty members may make reasonable changes to this course outline exclusive of course requirements, course, calendar, and grading procedures.

**General Notes:** If for some reason you miss a class, remember to keep up with the readings and the writing assignments by following the syllabus and check with me by phone or email so I know you’re alive. In any event, refer often to the syllabus and pace your work according to it.

**Course Schedule:**

TH 9/6	Course Introduction Review course site
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**All work is due on the date noted in the syllabus: if there is a reading, it should be read and annotated when you come into class on that day. If there's a written assignment, it should be completed and brought into class that day.**

**Tip #1: Prepare to write in your textbook. If you want to resell it at the end of the semester, use pencil and erase it later. Note: highlighting with yellow markers is not annotating.**

T 9/11	<p><b>Readings and Preparation (bring this completed work to class)</b>            Note: all page numbers refer to the textbook—<i>From Inquiry to Academic Writing</i></p> <ul style="list-style-type: none"> <li>• Read and annotate Chapter 2 pages 38-41</li> <li>• Read and annotate Chapter 1 pages 1-19</li> <li>• Read and annotate Essay 1 Assignment Sheet (last page of syllabus and Canvas course site&gt; Essay 1 module&gt; Essay 1: Expository/Reporting information Assignment)</li> </ul>
TH 9/13	<p><b>Readings and Preparation (bring this completed work to class)</b></p> <ul style="list-style-type: none"> <li>• Source for Essay 1: read and annotate “Who Are You And What Are You Doing Here? A Word To The Incoming Class” (405-415)</li> <li>• “Integrating Quotations into Your Writing” (230 – 234)</li> </ul>
T 9/18	<p><b>Readings and Preparation (bring this completed work to class)</b></p> <ul style="list-style-type: none"> <li>• Source for Essay 1: read, annotate, and take notes “Undergraduate Education and the Development of Moral and Civic Responsibility” (195 – 199)</li> <li>• Source for Essay 1: read, annotate, and take notes “What Is College For?” (Canvas course site&gt; Essay 1 module&gt; Readings Essay 1 folder)</li> </ul>
TH 9/20	<p><b>Readings and Preparation (bring this completed work to class)</b></p> <ul style="list-style-type: none"> <li>• Source for Essay 1: read, annotate, and take notes: from <i>College: What It Was, Is, and Should Be</i> (Canvas course site&gt; Essay 1 module&gt; Readings Essay 1 folder)</li> <li>• Source for Essay 1: read, annotate, and take notes “From <i>Mindset: The New Psychology of Success</i>” (594-604)</li> </ul>
T 9/25	<p><b>Readings and Preparation (bring this completed work to class)</b></p> <ul style="list-style-type: none"> <li>• “From Formulating to Developing a Thesis” (141 – 146)</li> <li>• Planning Ideas Essay 1 (Canvas course site &gt; Essay 1 module)</li> <li>• “Avoiding Plagiarism” (228 – 229)</li> <li>• Following the instructions above, write a draft thesis for essay 1 and email it to me</li> </ul>

**Tip #2 When writing your rough draft, be sure to turn off the automatic spell and grammar checker on your word processor. Rough drafts are a time to let the ideas flow without worrying about errors. That red or green underlining can stop your thinking in its tracks.**

**Spell check when you're finished revising. The grammar check? Don't bother. It often flags sentences that are correct – and ignores sentences that are incorrect.**

TH 9/27	<p><b>Readings and Preparation (bring this completed work to class)</b></p> <ul style="list-style-type: none"> <li>• <b>Rough Draft Essay 1 Due:</b> Using notes from the sources and the planning instructions suggested below, write a rough draft following the guidelines on assignment sheet for essay 1. Bring a typed copy into class.</li> <li>• See section W–3a, W–3b, W–3c “Writing Processes” in <i>Little Seagull Handbook</i></li> <li>• See Planning Ideas Essay 1 (Canvas course site &gt; Essay 1 module)</li> <li>• Use notes from the sources</li> </ul>
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**Tip #3 Make an appointment with a tutor in the Writing Center for feedback on your revision**

T 10/2	<b>Readings and Preparation (bring this completed work to class)</b>
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