**Laboratory Safety Procedures**

**Ocean County College**

**Science Department**

1. There is never to be food and/or beverage storage or consumption in the laboratory.
2. Objects such as pencils, pens, chewing gum must be kept out of the mouth.
3. Hair must be tied back during the laboratory period.
4. No exposed feet, i.e. sandals, etc.
5. No application of cosmetics or contact lenses while in the laboratory.
6. Cultures and/or materials used in the laboratory are never emptied in the sink or trash cans. Your instructor will give you directions.
7. Table tops are to be kept clear of unnecessary items. No personal items on benchtops.
8. Accidents should be reported immediately to your instructor. Do not attempt to clean up an accident by yourself.
9. Any injuries must be immediately reported to your instructor and to the OCC Nurse, located in the instructional building, room Instructional 107.
10. Glassware is not to be left in the sink. Used glassware must be washed and returned to the area from which it came.
11. Know the location of each exit, fire extinguisher and eyewash station.
12. Proper technique must be used when moving microscopes. Always support the base.
13. Upon completion of the lab experiment, CLEAN all equipment and wash the benchtops.
14. Hands must be washed thoroughly before leaving the laboratory.

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Class\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_